

ENGINEERS COOPERATIVE HOUSING SOCIETY – D-18
(APPLICATION FOR TRANSFER OF PLOT)

To: The Honorary Secretary
ECHS, D-18.

Subject: Transfer of Rights/Plot No. Sector M/ship No.

Dear Sir,

1. I, ECHS # Name S/O
..... NIC No.....a..... have sold my rights related to
my Plot No._____ Sector_____ to Mr/Mrs/Miss.
S/O.....NIC.No.
R/O

2. I have executed the following necessary transfer papers which are appended below for further action and office record of ECHS D-18.

- a. Original Allotment Letter.
- b. Application for transfer by the Seller. **(ESTF-01)**
- c. Declaration by the Seller (duly attested by Notary Public). **(ESTF-02)**
- d. Undertaking by the Seller for Loan Mortgage (duly attested by Notary Public). **(ESTF-03)**
- e. One Photograph 2” x 1.5” of Seller.
- f. Photocopies of NIC of the Seller, Purchaser and Two Witnesses.
- g. Filling of Request Forms For Outstanding Dues **(ESTF-04)**
- h. No Demand Certificate from ECHS. **(ESTF-05)**
- i. Indemnity Bond by purchaser (duly attested by Notary Public). **(ESTF-06)**
- j. Application for Membership/Associate Membership from purchaser. **(ESTF-07)**
- k. Three Photographs 2” x 1.5” of Purchaser.
- l. Sale Agreement OR Gift Deed in Case of Transfer to Blood Relatives with Relation Proof.
- m. Undertaking for Taxes on immovable property. **(ESTF-08)**
- n. 236-C – Advance Tax on Sale of immovable property by Seller
- o. 236-K – Advance Tax on Purchaser of immovable property by Purchaser

3. Kindly transfer the above said rights/plot in the name of Mr/Mrs/Miss. _____

In future all correspondence related to the above plot should be done directly with him at the give address.

Thanking you.

Yours Faithfully,

Name_____

NIC No. _____

S/O _____

Membership No._____

Date _____

ON STAMP PAPER WORTH RS. 100/-
(BY THE SELLER)

DECLARATION BY THE TRANSFEROR

I _____ NIC No. _____ son of _____, adult, Muslim, residing at _____, do hereby solemnly affirm and undertake as under: -

1. That I am the present allottee of Plot No. _____ Sector _____ Street No _____ (Old Plot No. _____) Size _____ in Engineer Cooperative Housing Society D-18 vide allotment letter No. _____ dated _____.
2. That I have transferred my rights of the above mentioned plot to _____ NIC No. _____ S/O _____ resident of _____ on _____.
3. That I have delivered rights of the above mentioned plot to transferee, who has accepted the same in his favour and has taken over the rights of the plot No _____ Sector _____ (Old Plot No. _____), Engineers Cooperative Housing Society D-18 with effect from _____.
4. That whatever is stated above is correct and true to the best of my knowledge and belief.

In witness whereof I have hereunto set and subscribed my hands at Rawalpindi on _____ day of _____ 20____.

Signatures _____
 Name _____
 NIC No. _____
 S/O _____
 R/O _____

WITNESSES: -

1. _____
 Name: _____
 NIC: _____

2. _____
 Name: _____
 NIC: _____

ON STAMP PAPER WORTH RS. 100/-
(BY THE SELLER)

UNDERTAKING FOR LOAN MORTGAGE OF PLOT
IN ECHS – D-18

I _____ NIC No. _____ S/D/W/O
_____ adult, Muslim, resident of
_____ do hereby solemnly affirm and undertake as under: -

1. That I am the allottee of Plot No. _____ Sector _____ Street/Lane _____ (Old Plot No. _____) Size _____ of thereabout, situated in Engineers Cooperative Housing Society, D-18 and the same is still subsisting.
2. That I have not been issued No Objection Certificate for Mortgage or sale of above plot.
3. That I have not drawn any loan against the above plot nor mortgaged the above plot.
4. That whatever is stated above is correct and true to the best of my knowledge and belief.

I witness where of I have here unto set and subscribed my hands at _____ on _____ day of _____ 20_____.

Signatures _____
Name _____
NIC NO _____
S/O _____
R/O _____

WITNESSES

1. _____
Name: _____
NIC: _____

2. _____
Name: _____
NIC: _____

ON STAMP PAPER WORTH RS. 100/-
(BY THE PURCHASER)

INDEMNITY BOND BY TRANSFEREE (PURCHASER)

Know all men by these present that I, _____ NIC No. _____
S/O _____ Resident of _____
_____, do hereby solemnly affirm and declare as under: -

1. That I have obtained rights from _____ Son of _____ of Plot No. _____ Sector _____ Street No _____ (Old Plot No. _____) Size _____ Sq Yards in Engineers Cooperative Housing Society, D-18.
2. That I hereby undertake to indemnify the Engineers Cooperative Housing Society, D-18 against all the losses or damages if any that may be occasioned to the authority by the transfer of above mentioned plot in my favour.
3. That I further agree to abide by all the Rules and Regulations of the Engineers Cooperative Housing Society, D-18 which are presently enforced or those to be enforced in future.

IN WITNESS WHERE OF I have here unto set and subscribed my hands at D-18/Rawalpindi on _____ day of _____ 20_____.

Signatures _____
Name _____
NIC No. _____
S/O _____
R/O _____

WITNESSES: -

1. _____
Name: _____
NIC: _____

2. _____
Name: _____
NIC: _____

ON STAMP PAPER WORTH RS. 100/-
(BY THE PURCHASER)

UNDERTAKING FOR DEPOSIT OF TAX ON IMMOVEABLE PROPERTY

I, _____ NIC No. _____ S/O
_____ adult, Muslim, resident of
_____ do hereby solemnly affirm and undertake as under: -

1. That I have purchased Plot No _____ Sector: _____ Size _____ situated in Engineers Cooperative Housing Society, D-18.
2. That if later it is established that the any other tax on immoveable property is levied higher than the paid amount for above mentioned plot, I hereby indemnify to deposit the difference on receipt of intimation from ECHS.
3. That whatever is stated above is correct and true to the best of my knowledge and belief.

In witness where of I have here onto set and subscribed my hands at _____ on _____ day of _____ 20____.

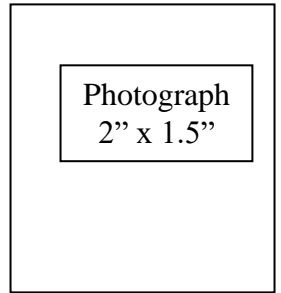
Signatures _____
Name _____
NIC NO _____
S/O _____
R/O _____

WITNESSES

1. _____
Name: _____
NIC: _____

2. _____
Name: _____
NIC: _____

ENGINEERS COOPERATIVE HOUSING SOCIETY D-18
(APPLICATION FORM/ FOR MEMBERSHIP/ASSOCIATE MEMBERSHIP)



1. Membership No. _____(To be allotted by office)
2. Name _____
(IN CAPITAL LETTERS)
3. NIC No _____
4. Father's Name _____
5. Wife/Husband's Name _____
6. Non-Engineer/Engineer Vide IEP Membership No. _____
7. Nationality _____ Date of Birth _____
8. Qualification _____ Profession _____
9. Marital Status _____ Date of Marriage _____
10. Plot Under Transfer
Plot No _____ Sector _____
Size _____ Street/Lane _____
11. Mode of Payment:
a. Bank Instrument b. Online Remittance c. Case Deposit d. Other
12. Tax Filer Status: _____
13. Source of Funds: a. Salary b. Foreign Remittance c. Business d. Other
14. Purpose of Investment/Purchase/other: _____
15. Present Address _____

Tel (Office) _____ Tel (Res) _____ Mobile _____
16. Permanent Address _____

Tel (Office) _____ Tel (Res) _____ Mobile _____
17. Permanent Domicile _____
18. Next of Kin (with relation) _____
19. CNIC No of Next of Kin _____
Address (Next of Kin) _____

DOB: _____ Nationality: _____ Relational with Investor _____
Tel (Office) _____ Tel (Res) _____ Mobile _____
20. List of Legal Heirs : -

| Sr No | Name | Date of Birth | Relationship |
|-------|------|---------------|--------------|
| a. | | | |
| b. | | | |
| c. | | | |
| d. | | | |
| e. | | | |
| f. | | | |

21. I hereby declare and certify the following: -

- a. The above particulars are correct.
- b. I am desirous to become a Member/Associate Member of ECHS, in accordance with the rules/bylaws, terms & conditions of the ECHS, which I have read and fully understood and I agree to abide by the same.
- c. That I further agree to abide by all the Rules and Regulations of the Engineers Cooperative Housing Society, D-18 which are presently enforced or those to be enforced in future.
- d. I am confirm that I have disclosed all information, that is correct and complete, and my source of income is legitimate and I am not associated/do not have any connection with any organization that has been declared an illegal organization by the Government of Pakistan or United Nations. Furthermore I undertakes that I have clearly read and understood the red flags set forth by FBR/DNFBP/FATF regarding the sale/purchase of the property and have not violated any of the red flags at any stage during sale/purchase of the said property and undertake that I will solely be responsible for any violation of any clause/red flags and I will face the any legal consequences arises due to any such violation at any stage. I further undertake that the above mentioned pay order is prepared from my own bank account.

Date _____

Signature _____

Name _____

22. **WITNESSES: -**

Witness No. 1

Signature _____

Name _____

NIC No _____

Date _____

Witness No. 2

Signature _____

Name _____

NIC No _____

Date _____

23. Secretary ECHS

Approved/Not Approved

Signature _____ Date _____

24. President ECHS

Signature _____ Date _____

ENGINEERS COOPERATIVE HOUSING SOCIETY D-18

From: Name _____
NIC No _____
Address _____
_____ Telephone No _____

To: Account Officer
ECHS, D-18.

Subject: **Request for Outstanding Dues of Membership No.** _____
Plot No _____ **Sector** _____ **Street No.** _____

Sir,

I intend selling my plot allotted to me by ECHS to Mr/Mrs/Miss _____
S/D/W/O _____ who is already member/associate member/not a member of ECHS
D-18 vide Membership No. _____ in the society. I therefore request you to please intimate the dues
against me along with the dues to be paid by the purchaser.

Thanking you.

Yours Faithfully,

Name: _____

ENGINEERS COOPERATIVE HOUSING SOCIETY D-18

From: Name _____
NIC No _____

To: The Secretary
ECHS, D-18.

Subject: Request for Issue of No Demand Certificate Membership No. _____
Plot No _____ Sector _____ Street No. _____

Sir,

The dues against my plot mentioned above including the transfer fee have been paid vide receipt Number _____ Dated _____. It is, therefore requested that NO DEMAND CERTIFICATE may kindly be issued for transfer of plot in the name of _____ S/D/W/O _____

Thanking you.

Yours Faithfully,

Name: _____